



## INTERNSHIP COMMUNICATION AND ADVOCACY OFFICER

### Who we are?

The European Civic Forum (ECF) is a transnational network that brings together over 100 associations and NGOs across Europe and is actively working to promote civic and popular ownership of Europe, to foster citizens' participation and the emergence of a European public space where the role and influence of civil society are fully recognized through the setting up of a genuine European civil dialogue.

### What we stand for?

Since its creation in 2005, the European Civic Forum has been particularly working to:

- Enable **civic participation** through citizens' associations and movements **for a Europe** grounded on **Equality, Solidarity and Democracy** that guarantees effective access to rights for all
- Support the **structuring of European civil society movement** through alliance building, collective thinking and joint campaigning for the common good
- Fight for the institutional recognition of civil society through the setting up of a genuine **European civil dialogue**

### How we take action?

- We connect civil society actors transnationally and cross-sectorally through conferences, forums, alliances, working groups
- We participate in civil dialogue structures at European level
- We run campaigns for the recognition of civil society organisations in the policy making process at European, national or local level

Please feel free to visit our [website](#) and read our last [annual report](#) for more information about ECF and our activities.

### INTERNSHIP DESCRIPTION

The ECF secretariat is composed of a small but dynamic and multi-task team, responsible for the implementation of the work programme and the day-to-day management of the network. We are currently seeking an intern to assist the secretariat team in the field of policy and advocacy development, working in close cooperation with the network member organisations and partners.

## **MAIN TASKS:**

Joining the ECF staff team based in Paris, the intern will contribute to the network communication and advocacy:

- Support internal working groups on (1) Civic participation and (2) Civic Education and provide technical and policy assistance to develop monitoring tools on civic space developments across Europe (asses the state of the freedom of association, freedom of peaceful assembly and freedom of expression);
- Contribute to the drafting the monthly newsletter in English (monitoring European policies and agenda and writing articles particularly in areas such as justice, fundamental rights and citizenship, civil dialogue, transparency)
- Contribute to the preparation of the annual magazine "Activizenship"
- Contribute to the preparation of the European Civic Academy (to be held in La Rochelle on 8-9 October 2016)

## **CANDIDATE PROFILE:**

- Graduate of European Studies, Political Science or equivalent
- Thorough knowledge of the European Union and its policies
- Excellent oral and writing skills in English and French
- Computer and social media literacy;
- A first experience within NGO/volunteering sector would be an asset

## **TEMRS AND CONDITIONS**

- internship convention by a French university needed
- 3 month paid internship according to the French law
- starting date: 27 June 2016
- the intern will be based in the ECF office in Paris, located 167 bd. de la Villette

## **HOW TO APPLY**

To apply, please send a cover letter and a CV in English to Alexandrina Najmowicz, ECF Director ([anajmowicz@civic-forum.eu](mailto:anajmowicz@civic-forum.eu)).

## **DEADLINE FOR APPLICATIONS**

Please send your applications by e-mail before the 16<sup>th</sup> June at the latest.